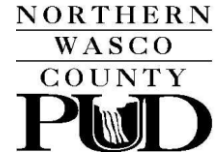


APPLICATION FOR USE OF PUD MEETING ROOM



1. APPLICANT INFORMATION

Application Date: _____

Name of Applicant (please print): _____

Organization Name: _____

Purpose: _____

Mailing Address: _____ City/State/Zip _____

Daytime Phone: (____) _____ Evening Phone: (____) _____

Fax: (____) _____ Email: _____

2. DATE(S) AND TIME(S) REQUESTED:

- Single Use on _____, 20__
- Regular Use: Weekly on _____ of each week.
- Monthly on the _____ of each month.
- Start time _____ AM PM End time: _____ AM PM

3. SERVICES/EQUIPMENT REQUESTED:

- TV/VCR-DVD Player (See fee schedule)
- Conference Speaker Phone (See fee schedule)
- Easel stand (PUD does not supply easel pads or markers for outside use)

Note: If you bring your own projector and computer, the back or front wall can be used in lieu of a screen.

4. Will you be serving food or refreshments in the room? Yes No

If yes, what type of food? _____

Two small 12-cup coffee pots are provided, however, PUD does not supply coffee, cups, napkins, glasses or utensils.

5. Address where invoice can be mailed should charges be incurred:

Name of Organization _____

Attention: _____

Address _____ City/State _____

COMMENTS OR SPECIAL INSTRUCTIONS:

Hold Harmless: I understand that Northern Wasco County PUD, its officials, agents, employees and representatives assume no financial or other obligations for any injury to anyone using the facilities in the above program. I understand that I, as the accountable person, am responsible for securing the facility and for all meeting room equipment belonging to the District.

Signature of person to be accountable for this meeting: _____

Printed Name: _____

NORTHERN WASCO COUNTY
PEOPLE'S UTILITY DISTRICT

By: _____

RECEIPT AND ACKNOWLEDGMENT FOR USE OF FACILITIES
AND/OR PROPERTY (PERSONAL AND REAL)

We, the undersigned, acknowledge that we have been advised personally and by this document that use of the Northern Wasco County People's Utility District facilities and/or equipment, gratuitously or for hire, establishes a responsibility on the undersigned in the case of personal property for the return of the same in as good a condition as received.

That in the event the use of facilities that the same will be left, after its use, in as good an order and condition as when possession is received, and that any damage to properties or liabilities arising from the use of said properties will be the sole responsibility of the undersigned and that the undersigned will in the event Northern Wasco County PUD is at loss for any reason whatsoever indemnify Northern Wasco County PUD for all its out of pocket costs and specifically any costs or damages to third parties. I further agree to remit payment as requested for use of PUD personnel services and/or equipment and any other fees or penalties that may be assessed.

That the above conditions are an integral part of the consideration that the undersigned bears responsibility for, in obtaining the use of said properties.

Dated this _____ day of _____, _____.

Organization

By: _____
Authorized Officer or Employee of said organization

NORTHERN WASCO COUNTY PUD
Official authorizing said use:

By: _____

FOR PUD USE ONLY
Date entered into database: _____ By: _____